



# District Education Improvement Committee

MINUTES

FEBRUARY 4, 2019

MEETING CALLED TO ORDER AT 4:32 P.M.

EDUCATION SUPPORT CENTER, BOARD ROOM

<b>FACILITATOR</b>	Dr. Steven Ebell
<b>MEMBERS PRESENT</b>	Nicole Bartel, Amber Breton, Michelle Brookover, Nicola Clemmer, Ruth Cooper, Tomas Cosenza, Cindy Cunningham, Alex DeBaylo, Sarah Donovan, Erika Eberhart, Christian Frandsen, Belinda Garcia, Kenneth Guest, Carmen Hampton, Tami Heese, Cal Hitchman, Lori Holloway, Nancy Hough, Wendy Hutchinson, Kymbre Johnson, Sparkles Jones, Sara Langley, Alice McCalla, Kathleen McCarty, Joe Miller, Sheryl Miller, Dashawnda Mosley, Ryan Nassif, Candice Parks, Joan Peeples, Alexandra Perdue, Amy Robinson, Stephenie Ruby, Colton Schultz, Fred Simpson, Katherine Stathakos, Matt Taras, Matthew Thomas, Ashley Tyner, Colleen Wilkinson, Amy Wulfers
<b>ADMINISTRATORS PRESENT</b>	Dr. Greg Smith, Superintendent of Schools; Dr. Steven Ebell, Deputy Superintendent of Curriculum and Instruction; Ms. Laura Adlis, Coordinator for Elementary Language Arts; Mr. Tony Davila, Director of Parent Assistance; Ms. Marny Doepken, Coordinator for Elementary Social Studies and Intermediate English Language Arts; Dr. Karen Engle, Assistant Superintendent for Secondary; Ms. Tacy King, Director of Instructional Services for English as Second Language and English Language Learners; Mr. Paul McLarty, Deputy Superintendent of Business and Support Services; Ms. Melissa Sanchez, Coordinator for Elementary Spanish Language Arts; Dr. Cyndi Short, Executive Director of Special Services; Dr. Susan Silva; Executive Director of Curriculum and Instruction

## Agenda topics

DISCUSSION
<p><b>1. Welcome</b> Mr. Tomas Cosenza, DEIC Chairperson, called the meeting to order at 4:32 p.m. and welcomed the committee members to the meeting.</p> <p><b>2. District Update</b> Dr. Greg Smith, Superintendent of Schools, provided a brief update on the following items:</p> <ul style="list-style-type: none"> <li>• Leader in Me Showcases were held at elementary and intermediate campuses during the week of January 27, 2019</li> <li>• District Spelling Bee was held Saturday, February 2, 2019</li> <li>• Visual Arts Scholastic Event was held resulting in 44 students advancing to the State competition</li> <li>• Bauerschlag Elementary, McWhirter Elementary, Ross Elementary, Stewart Elementary, Weber Elementary and Whitcomb Elementary were recognized as 2019 Texas Schools of Character</li> <li>• Livestock Show last Thursday night \$150,000 for student scholarships cabinet bought pig</li> <li>• School Boundary Advisory Committee, which had convened from mid-October through January, finalized their recommendations at the last meeting held on Thursday, January 31, 2019, after considering all public feedback submitted and heard during the five public hearings in January. These recommendations will be presented to the Board of Trustees at the workshop meeting on Monday, February 11, 2019 and the Board of Trustees will take action on them at the regular meeting on February 25, 2019. Once approved, the revised boundaries will be implemented for the 2019-2020 school year.</li> <li>• Legislative Update <ul style="list-style-type: none"> <li>o School funding</li> <li>o Property tax appraisal caps will be reviewed Thursday, February 7, 2019</li> <li>o Teacher salary increases</li> <li>o Safe schools allotment funding for additional support counselors, officers and/or partner facilities</li> </ul> </li> </ul> <p><b>3. Review of the DEIC Meeting Minutes from December 3, 2018</b> Mr. Tomas Cosenza reviewed the minutes from the December 3, 2018 meeting. The minutes were approved by consensus.</p> <p><b>4. Instructional Materials Recommendations</b> Dr. Susan Silva, Executive Director for Curriculum and Instruction, shared the following information regarding the 2019 Instructional Resource Adoption Proclamation:</p> <p>Instructional Materials Proclamation 2019</p> <ul style="list-style-type: none"> <li>• English Language Arts and Reading, K-8</li> <li>• Spelling, 1-6; English and Spanish</li> <li>• Handwriting, K-5; English and Spanish</li> <li>• Spanish Language Arts and Reading, K-6</li> </ul>

- English Learners Language Arts, 7-8

Dr. Silva explained the very open and participatory process that CCISD follows in the review and selection of instructional materials. She stated that there are subject area subcommittees (SAS) for each content area being considered. The SAS process was described as follows:

Process-Subject Area Subcommittees:

- Facilitated by Curriculum Coordinators
- Convened Committees representative of feeder patterns
- Solicited parent and community input
- Criteria was established and resources were reviewed
- Vendor Fair was held
- Community Input was held
- SAS Committee reviewed materials and made recommendations

The SAS made the following recommendations:

- English Language Arts, Reading and Spelling K-1<sup>st</sup> Grade: Fountas and Pinnell Classroom and Units of Study for Phonics Instruction both by Heinemann
- Handwriting K-1<sup>st</sup> Grade: Benson Handwriting Vertical Manuscript and Benson Escritura Vertical Manuscript both by Perfection Learning Corporation
- Spanish Language Arts, Reading and Spelling K-1<sup>st</sup> Grade: ¡Arriba la Lectura! (K) and ¡Arriba la Lectura! (1<sup>st</sup>) both by Houghton-Mifflin Harcourt
- English Reading 2<sup>nd</sup>-3<sup>rd</sup> Grade: Fountas and Pinnell Classroom by Heinemann
- English Language Arts 2<sup>nd</sup>-3<sup>rd</sup> Grade: Writing Strategies and Writing Pathways by Heinemann
- English Spelling 2<sup>nd</sup>-3<sup>rd</sup> Grade: Units of Study for Phonics Instruction (2<sup>nd</sup>) by Heinemann
- English and Spanish Handwriting 2<sup>nd</sup>-3<sup>rd</sup> Grade: Benson Handwriting Vertical Manuscript and Benson Escritura Vertical Manuscript both by Perfection Learning Corporation
- Spanish Language Arts, Reading and Spelling 2<sup>nd</sup>-3<sup>rd</sup> Grade: ¡Arriba la Lectura! (2<sup>nd</sup>) and ¡Arriba la Lectura! (3<sup>rd</sup>) both by Houghton-Mifflin Harcourt
- English and Spanish Language Arts, Reading, Spelling and Handwriting 4<sup>th</sup>-5<sup>th</sup> Grade: Into Reading and ¡Arriba la Lectura! both by Houghton-Mifflin Harcourt
- English Language Arts and Reading 6<sup>th</sup>-8<sup>th</sup> Grade: Into Literature by Houghton-Mifflin Harcourt and A Guide to Implementing Writers Workshop in Middle School; Writing Pathways; A Deep Study of Character: A Middle School Reading Unit of Study by Heinemann
- English Learners Language Arts 7<sup>th</sup>-8<sup>th</sup> Grade: Study Sync by McGraw Hill

Next Steps:

- SAS recommendations presented to Board of Trustees on February 2019
- If approved by the Board of Trustees, the recommendations will then be presented to the Instructional Materials Allotment (IMA) Committee for funding

By consensus, the DEIC approved all the recommended resources for adoption to the Board of Trustees for final approval.

#### 5. Staff Development Waiver

Dr. Susan Silva shared that the Texas Education Agency (TEA) has begun offering a staff development waiver that allows up to 2100 minutes to be waived to be used as staff development time, if needed. She explained that the district could use the waived minutes as they choose, such as an early release, late arrival, a full day or a combination for professional learning and that having this waiver in place would allow for accommodations to the approved 2019-2020 calendar for instruction time that may be missed due to inclement weather or other extenuating circumstances.

By consensus, the DEIC approved to recommend applying for a TEA staff development waiver to the Board of Trustees for final approval.

#### 6. Development of 2019-2020 Budget Priorities

Mr. Paul McLarty, Deputy Superintendent for Business and Support Services, introduced Mr. Cal Hitchman, Ms. Sparkles Jones and Nancy Hough, DEIC budget subcommittee members, to share the following DEIC budget subcommittee fiscal year 2019-2020 budget priorities:

- Ensure Competitive Salary and Benefits Plans
- Consider Increasing Intervention Support for "At-Risk" Students
- Maintain/Strengthen District Staffing Models
- Maintain Capital Improvement and Replacement Funding
- Continue Implementation of the Safe Schools Initiative

The DEIC briefly discussed the budget priorities and asked to have the following items revised:

- Consider Increasing Intervention Support for **ESL** "At-Risk" Students

- Some ELA Coaches are split between campuses; the primary need is currently ELA (removing Social Studies Coaches are split, as well, since they are no longer split between campuses)

The DEIC approved the 2019-2020 Fiscal Year Budget recommendation with the additional revisions, by consensus. Mr. McLarty meets with a wide variety of stakeholders to gain input on budget priorities for the coming year. The DEIC budget priorities are one listing of many other stakeholder groups that will be shared with the Board of Trustees.

**7. Announcement and Adjournment**

Mr. Tomas Cosenza shared the following with the DEIC:

- DEIC meeting on April 1, 2019, 4:30 p.m., ESC Board Room
- Board of Trustees Meeting on February 25, 2019, 6:00 p.m., ESC Board Room

The meeting was adjourned at 5:19 p.m.

**All materials discussed at the DEIC meeting will be on the CCISD website for review.**