



School Boundary Advisory Committee

MINUTES

NOVEMBER 7, 2018

MEETING CALLED TO
ORDER AT 6:08 P.M.

EDUCATION SUPPORT CENTER, BOARD ROOM

FACILITATOR	Dr. Steven Ebell
MEMBERS PRESENT	Kelley Adams, Shinny Anand, Kari Balusek, Johnny Culp, Kimberley Dunn, David Dusl, Lucie Easterwood, Darlene Hernandez, Sara Holder, Lauren Honeycutt, Nadin Noman, Ross Norman, Abraham Oommen, Joseph Otto Jr., Lisa Palmer, Scott Reynolds, Tammi Rice, John Russo, Edward Ryskoski, Emilie Spencer, Keith Stephens, Jon Thompson, Jenifer Treadway, Mark Turner, Ami Vaughn, Kim Wager, Karen Westerfeld, Frances Wise
ADMINISTRATORS PRESENT	Dr. Steven Ebell, Deputy Superintendent of Curriculum and Instruction; Dr. Karen Engle, Assistant Superintendent for Secondary Education; Ms. Holly Hughes, Assistant Superintendent for Elementary Education; Mr. Paul McLarty, Deputy Superintendent of Business and Support Services; Mr. Paul Miller, Director of Facility Services; Dr. Casey O’Pry, Assistant Superintendent of Human Resources; Ms. Elaina Polsen, Chief Communications Officer

Agenda topics

DISCUSSION	
1. Welcome and District Update	<p>Dr. Steven Ebell, Deputy Superintendent of Curriculum and Instruction, called the meeting to order at 6:08 p.m. and welcomed the committee members to the meeting. He shared that Dr. Smith is out of the District attending a Future Ready Superintendents’ Learning Network. Dr. Ebell then provided a brief update on the following:</p> <ul style="list-style-type: none"> Election Day was Tuesday, November 6, 2018, which was also a parent conference and professional learning day. Three draft versions of the 2019-2020 Academic Calendar were approved by the District Education Improvement Committee (DEIC) at the DEIC meeting held on Monday, November 5, 2018. Community and employee calendar voting is now open, on the District website, concluding on Sunday, November 25, 2018. The DEIC will then review all votes, including a campus vote, and submit a recommendation to Dr. Greg Smith. With his approval, the recommendation will then be shared with the Board of Trustees, for their approval, at the December 17, 2018 Board Meeting. The Special Education Parent Advisory Committee (SEPAC) is in the process of being formed to improve Special Education services throughout the District. The SEPAC will meet with Dr. Greg Smith and Special Education District Leadership on a quarterly basis throughout the year. The application was posted on the District website on November 1, 2018 and will be open through November 14, 2018. The drawing will take place on November 15, 2018 and the SEPAC will be composed of one parent representative per campus. Team CCISD Parent Conference will be held on Saturday, November 12, 2018 at McWhirter Elementary, where Mr. Tony Davila, Director of Parent Assistance, will be the keynote speaker. Registration is now full with 460 parents registered for the event and a waiting list has formed. There will be 33 sessions available, including a variety of topics such as parenting, mental health and online security.
2. Meeting Norms and Outcomes	<p>Dr. Ebell reminded the committee of the following meeting norms, which are based on the CCISD Core Values (trustworthiness, respect, responsibility, fairness, caring and citizenship):</p> <ul style="list-style-type: none"> Be courteous and honest Participate without dominating Set aside personal agendas Be thankful and hopeful Take care of your needs Have fun
3. Introductions	<p>Dr. Ebell shared there are four new SBAC members that would be introducing themselves to the committee. He explained there were four original committee members that were unable to attend the first two meetings. After the second SBAC meeting, held on October 24, 2018, he sent correspondence to these four members indicating that since they did not attend the first two meetings, they would be removed from the committee, unless they responded with interest in continuing by the following day. Since he received responses from a few, declining to serve, and the others did not respond. These members were removed from the committee and another drawing was held from all original</p>

applicants by attendance zone. He then asked the new committee members to share their names, campuses their children attend, neighborhoods in which they reside in and one good thing that has recently happened in their lives.

4. Meeting Minutes

Dr. Ebell reviewed the minutes from the October 24, 2018 meeting. The minutes were approved by consensus and are posted on the District website.

5. SBAC Comments and Questions

Dr. Steven Ebell presented the following community questions, community input and draft responses to the committee:

- *"I am concerned that the children in my neighborhood Hidden Lakes are not truly being represented. We go to Goforth, Bayside, and on to Clear Falls, unlike all the other children going to Goforth or the elementary children that go to Mossman (which is in our backyard). The representative for Goforth and Mossman are not going to be as sensitive to that unique situation they are in - going to elementary then leaving for intermediate with a very small group of only one neighborhood group of kids to lean on. However, this is not to advocate to continue through as the Goforth students do - League City Int and Creek when the education village is steps from our house."*

Response: Thank you for sharing this information. Your message will be shared with the SBAC.

- *"We live in Autumn Lakes about 3 miles from Clear Springs. There is talk of possibly being rezoned. I would like to have a topic come up for the neighborhoods that are close to this school such as this one to be able to stay at our original zoned school, thank you."*

Response: Thank you for sharing this information. The topic you raised will be discussed by the School Boundary Advisory Committee. CCISD School Board Policy FC (Local) states: "Where feasible, boundaries shall support the neighborhood school concept by combining geographically proximate neighborhoods, subdivisions, multi-family dwellings, and developments into school attendance zones. Where feasible, entire neighborhoods shall be assigned to the same school(s). Where practical, major thoroughfares, creeks, drainage ditches, utility easements, and similar elements shall be utilized as boundaries." Your message will be shared with the SBAC.

- *My comment is regarding zoning changes at the high school level. When boundary changes are implemented, will incoming Seniors and Juniors (class of 2020 and 2021) be allowed to stay at their current campus through graduation? Each academic year is important not only for their academic/extra academic portfolio but also for their relationship/interactions with teachers and counselors. My concern is that if students are required to up and start at a new school, how would they be able to request a teacher recommendation for the college of their choice? They would not even have had any interactions with the new counselors at all much less the developed relationships built from Freshman year forward with both teachers and counselors. Additionally, a change in school is a tough transition for all students, especially during Junior year when they know this will be the GPA they will be submitting on their college applications. This will put our kids at a disadvantage when the time comes to submit college applications.*

Response: Thank you for sharing this information. CCISD School Board Policy FDB (Local) allows for a student who has completed two years at a high school to complete his or her senior year at that same high school through the intradistrict transfer process. Additionally, the Board of Trustees and School Boundary Advisory Committee considers the impact of attendance zone changes you describe in the committee's final recommendations. When the committee examines secondary school attendance zones in the coming weeks, your questions will be thoroughly reviewed. Your message will be shared with the SBAC.

Dr. Ebell asked if there were any questions and he clarified the following:

- More details will be added to the response to the first community input presented.
- Transportation is not provided to grandfathered rising juniors and seniors granted an automatic transfer to complete their high school careers at the campus they started at, if rezoned. In addition, younger sibling(s) may submit a transfer request through the normal process, even though they are not included in the automatic transfer granted to the older sibling(s).
- Responses to recurring questions from the previous SBAC can be provided to the SBAC.
- As done in the past, feedback from the public hearings will be taken into consideration for the final recommendations.

SBAC members also provided the following comments:

- Hidden Lakes residents are also concerned that their children will be rezoned from Goforth Elementary to another campus.
- Autumn Lakes residents are concerned about the potential impacts they may have on their property values if they are rezoned to campuses farther from their residence.

6. State Highway 146 Expansion Project

Dr. Steven Ebell introduced Mr. Shawn Lampas, Assistant City Manager for the City of Seabrook, to provide an overview of the State Highway (SH) 146 expansion project. Mr. Lampas then introduced Ms. Maria Aponte and Mr. Steve Waller, Texas Department of Transportation (TxDOT) Project Managers, and Mr. Scott Walker and Mr. Brian Davidson, RS&H

Project Engineers, to the committee to assist with explanation of the overview. They explained the project is currently within the first 180 days, preparing for phases 1 through 4 of the project, which includes:

- Right-of-way acquisitions and demolition of structures
- Utility relocations

Preparations are scheduled to conclude in February 2019.

Phase 1 (begins Spring 2019, 12-15 month process-schedule pending)

- Widen northbound side of existing bridge over Clear Creek
- Addition of a bike lane
- Construction of U-turn under south side of bridge to Kemah
- 4 main lanes remain open on the bridge by removing unused center median
- One lane closures between 9:00 a.m. and 3:00 p.m. on weekdays, if needed
- Construction of northbound frontage road in Seabrook
- Closures of side streets and driveways along SH 146
- Removal of left turn lane on SH 146 between Kenneth Royal Lane and Nasa Road 1

Phase 2 (begins upon completion of phase 1, tentative 2-year process)

- Widen southbound side of existing bridge over Clear Creek
- Construction of southbound frontage roads in both Seabrook and Kemah
- Construction of new express bridge

Phase 3

- Construction of new center road in Seabrook

Phase 4

- Completion of new center road in Kemah

Phase 4 may then tie into the continuing project of expanding SH 146 farther into Galveston County.

Mr. Scott Walker then asked if there were any questions and the following clarifications were made:

- Final SH 146 will consist of a new bridge with 3 lanes, frontage road on both sides with 2 lanes on each and the existing bridge with 2 lanes
- Express bridge will have exit ramps and it will not be tolled
- The website will be updated with a new animation of the project in January 2019
- Concrete barriers will be in place by Capri Lane and also by Nasa Rd 1 during the project
- Permitted loads will be restricted once concrete barriers are placed
- An additional entrance to Bay Elementary may be constructed through the park behind the campus on property that is owned by CCISD
- Deviations from this project are not possible since it is already permitted
- Please call or visit the TxDOT office located at 702 FM 1959, Houston, Texas 77034, (281) 464-5500, if you have any questions
- Additional information can be found at <http://sh146.com/>
- The anticipated traffic impacts are delays

7. Elementary Education Overview

Dr. Ebell introduced Ms. Holly Hughes, Assistant Superintendent for Elementary Education, to the committee. She then shared the following details regarding elementary campuses and special programs with the committee:

Current Elementary Overview

- 26 Elementary Campuses
 - 19,250 Students (PK3-5th Grade)
- Dual Language Programs
 - McWhirter Elementary, 478 students
 - Stewart Elementary, 496 students
 - League City Elementary, 150 students
 - LandoIt Elementary, 315 students
 - Brookwood Elementary, 287 students
- E-STEM Magnet
 - Ed White Elementary
 - Gains of 145 students over the past 5 years through application process
- Deaf and Hard of Hearing Program (Galveston/Brazoria County Deaf and Hard of Hearing Cooperative)
 - Gilmore Elementary, 40 students
- Special Services, 2121 students with disabilities served

2019-2020 and Beyond Elementary Overview

- New Campus, Campbell Elementary
- Added Capacity at League City Elementary

- Added Capacity at Stewart Elementary
- Deaf and Hard of Hearing Program moves to Campbell Elementary
- Added E-STEM Program to Hall Elementary
- Added Dual Language Program to League City Elementary

She then reminded the committee of the following except from Board Policy FC Local and Charges and Guidelines that need to be taken into consideration during the process:

- Stability: Minimize disruption of the community
- Foresight: Make Recommendations utilizing demographic forecast
- Efficiency: Make efficient use of resources
- Service: Meet community needs

She shared information regarding economically disadvantaged students with the committee, informing them that Armand Bayou, Bay, Clear Lake City, Falcon Pass, Greene, Landolt, League City, McWhirter, Ross, Stewart, Weber, Wedgewood and Whitcomb Elementary are currently categorized as Title 1 Schools. These schools utilize more services to meet the needs of these students and space usage is different than a campus that is not a Title 1 School. The SBAC was then also provided a copy of the feeder patterns throughout the District, campus capacity information and enrollment projections.

Ms. Holly Hughes then asked the SBAC if there were any questions and the following clarifications were provided:

- Campus capacity information provided for Stewart and League City Elementary includes the renovated spaces
- Portables were not included in the campus capacity numbers since they are not permanent structures and the goal is to eliminate the use of them
- Hall Elementary is the only campus that utilizes portables for 22 to 1 student to teacher ratio classes, using 10 total
- Mossman Elementary utilizes portables for support services
- All portables throughout the District are safely set up with cameras and card readers
- Campbell Elementary is located on League City Parkway past Maple Leaf and Westwood Drive
- Hall Elementary will be adding 140 students over a 5 year period and this is not included on the projected enrollment numbers, as it is a special program
- League City Elementary will add 22 students at a time for added for the Dual Language Program and this is not included in the projected enrollment, as it is a special program
- Hall and Landolt Elementary (similar campus layouts) will be renovated with minimal capacity change

8. Elementary Attendance Zones Review/Discussion

Ms. Holly Hughes introduced Mr. Rocky Gardiner, Templeton Demographics, to provide an overview of the mapping software to be utilized during the process. He then provided an example of what a shift in boundary lines looks like and how it impacts the enrollment numbers in the software.

Ms. Holly Hughes then asked each table group to familiarize themselves with the mapping software, by reviewing boundary options for the following:

Populate a New Campus

- Campbell Elementary (Reduce Hall Elementary)

Possibly Reduce

- Mossman Elementary
- Bauerschlag Elementary
- Goforth Elementary
- Weber Elementary

Possibly Increase

- League City Elementary
- Stewart Elementary

Review

- Robinson Elementary
- Falcon Pass Elementary
- Ward Elementary

9. Chair and Vice-Chair Election

Dr. Ebell announced that School Board Policy dictates the need for a committee chairperson and vice chairperson with the duties as follows.

The SBAC chairperson shall:

- Consult with the administrative liaison to develop agendas for meetings of the committee;
- Oversee preparation and presentation of committee reports and recommendations; and

- Review written minutes of each SBAC meeting to be filed by the administrative liaison and posted on the District's Web site.

The SBAC vice chairperson shall:

- Perform the duties of the chairperson in his or her absence; and
- Assist the chairperson as needed in overseeing and facilitating the work of the committee.

He announced that the following SBAC members were nominated for SBAC chairperson and vice chairperson:

Nominees

- Ms. Sara Holder
- Mr. Ross Norman

Each nominee made a brief presentation to the SBAC to explain their interest in serving. Paper ballots, including nominee written statements, were then distributed. All present SBAC members voted and ballots were collected and counted. As a result, Ms. Sara Holder was elected the 2018-2019 SBAC chairperson and Mr. Ross Norman was elected the 2018-2019 SBAC vice chairperson.

10. Commitments and Adjournment

Ms. Sara Holder, SBAC Chairperson, shared the following with the SBAC:

- The next meeting is November 14, 2018 at 6:00 p.m., topics to be reviewed:
 - Secondary Programs

The meeting was adjourned at 8:04 p.m.

All materials discussed at the SBAC meeting will be on the CCISD website for review at:
<http://www.ccisd.net/cms/One.aspx?portalId=645487&pageId=49119887>